

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, JUNE 20, 2013***

CALL TO ORDER

President Smith called the Open Session to order at 1:00 PM. Those in attendance included Director Murphy, Director Lewis, Director Suhay, Director Eminger, District Counsel Keith Lemieux, General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

DISCUSSION AND ACTION ON CLOSED SESSION ITEMS

District Counsel Keith Lemieux reported that there was no closed session meeting held on June 6, 2013.

REPORTS

General Manager, Scott Heule introduced John Cylwik explaining that he is an engineering student at Humboldt State University and is interning with the District for the summer. He added that John is organizing various statistical information for the District. Mr. Heule reported that in anticipation of preparing new, up-to-date job descriptions for year-round employees, staff was asked to begin listing on paper the tasks they perform regularly and those they only do occasionally. He added that our consultant will be interviewing each staff member on July 9th and will use the lists prepared by the employees to draft new job descriptions. He explained that this will be a complex job and he will keep the Board informed as the process moves forward.

Lake Manager, Mike Stephenson reported on the Carp Roundup tournament scheduled for this coming weekend. He listed some of the sponsors that will be participating. He added that the Jazz Trax Music Festival is also this weekend. He announced that Kool Kids will be August 13th and 14th. Director Eminger asked how many children were participating this year. Mr. Stephenson explained that not all are registered yet but because there are not as many 2nd/3rd grade combination classes this year, he didn't anticipate as many children as last year. He reported on weed treatment explaining that 134 acres of Milfoil has been treated adding that he is very pleased with the process. He commented that the phone calls regarding weeds have diminished. He reported that the lake level is 5' 7" down from full explaining that it dropped 4" in 10 days. He reported that John Cylwik will be working with him on some census reports for TMDL.

District Counsel Keith Lemieux reported that he is working with Mr. Heule to amend the dock specifications to account for low lake levels. He added that a new master resolution combining all dock resolutions into one master resolution will be the outcome. He reported that Wayne Lemieux is doing well and will be back to work full time beginning next week.

APPROVAL OF CONSENT CALENDAR

Upon a motion by Director Suhay, seconded by Director Murphy, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of June 6, 2013

- Warrant List Dated June 14, 2013 for \$85,927.90
- Approval of a Special Event Permit for the Big Bear Lake Rotary Club's annual 4th of July Fireworks display

CONSIDER APPROVAL OF FISCAL YEAR 2013-14 BUDGET

Mr. Heule reported that at the last Board meeting Staff provided a summary of the proposed Fiscal Year 2013-14 Budget. He explained that there were no changes in the proposed budget compared to the version presented at the meeting on June 6, 2013. He reported that there is one edit that staff wants to make at this time. He explained that on page 8 they had overlooked the work and repair to the railings on the boardwalk so they want to increase the Stanfield Marsh Improvement by \$6,500 to \$36,500 total. Director Murphy referred to page 21 explaining that he feels it is important to purchase a transporter for weed treatment. Mr. Stephenson explained that he has not yet found a transporter within the budgeted amount. It was discussed whether or not to add funds for the purchase of a transporter. The consensus was to leave it as-is for now. Mr. Heule reported that the Budget and Finance Committee recommends the Board approve the proposed Fiscal Year 2013-14 Budget with changes to the Stanfield Marsh Improvement fund and also approve the Resolution establishing the Appropriations Limit for Fiscal Year 2013-14 and the Resolution establishing Employee Compensation.

Director Eminger moved approval of Fiscal Year 2013-14 Budget with one change and approval of a Resolution establishing the Appropriations Limit and a Resolution establishing Employee Compensation. Director Suhay seconded the motion and it was unanimously approved.

CONSIDER APPROVAL OF A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT ESTABLISHING THE TERMS AND CONDITIONS FOR THE SALE OF "SLIVER FILL" EASEMENTS

Mr. Heule reported that at a May 24th Administrative Committee meeting the Committee asked Staff to revise language in the Sliver Fill Easement Sale Resolution to include language specifically limiting the sliver fill easement sales to land immediately abutting the private parcel and its extended property lines. He explained that Lemieux and O'Neill drafted a revision to address the Committee's request and after reviewing the language in the Resolution at a June 4th meeting, the Committee also wanted to add language specifically indicating that the easement is deeded and attends to the successors and assigns of the abutting real property and also wanted to add clarification language that the easement is permanent unless revoked by mutual agreement amongst the District and the abutting property owner. He reported that the new draft Resolution addresses these requests. He stated that the Committee recommends that the Board approve the draft Resolution on Sliver Fills. Mr. Larry Cooke, valley resident, stated that he has some questions and concerns regarding this Resolution. He asked for a description of "sliver fills" asking if we are talking about fills that extend in front of a property. Mr. Heule explained that they are defined as small usually narrow pieces of property owned by the District abutting what would otherwise be private lakefront property. Mr. Cooke stated that a lot of fill is eroding asking if a sea wall could be built. Mr. Heule explained that this will be considered on a case by case basis. Mr. Cooke commented that he does not like to see fill in front of property and would like to see this addressed in the Resolution. Director Suhay explained that historically if a homeowner wants to re-claim their property from erosion that is allowed.

Director Suhay moved approval of a Resolution of the Board of Directors of Big Bear Municipal Water District establishing the terms and conditions for the sale of "Sliver Fill" Easements. Director Suhay seconded the motion and it was unanimously approved.

PUBLIC FORUM

No additional comments were made

ANNOUNCEMENTS

Mr. Heule announced that the next Board meeting is scheduled for July 4th. He explained that we probably will be lacking a quorum so that meeting will be adjourned unless there are other pressing matters that would need to be addressed by the Board before the next scheduled meeting on July 18th. He reported that he will be speaking to Noel Blanc on his TV show tomorrow morning.

DIRECTOR COMMENTS

President Smith stated that he is glad to have Director Eminger back from the hospital. Director Eminger thanked the Budget and Finance Committee again for all their hard work.

ADJOURNMENT TO CLOSED SESSION

The meeting was adjourned to Closed Session at 1:48 P.M to:
Conference with Legal Counsel regarding Existing Litigation City of Big Bear Lake et al v Ana J. Matosantos, California State Board of Equalization, et al

RECONVENE TO OPEN SESSION


The meeting was reconvened to Open Session at 2:02 P.M.
No reportable action.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:03 P.M.

NEXT MEETING

Open Session at 1:00 P.M.
Thursday, July 4, 2013
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA


Vicki Sheppard
Secretary to the Board
Big Bear Municipal Water District

(SEAL)