

**MINUTES OF A SPECIAL MEETING WORKSHOP OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON WEDNESDAY, OCTOBER 17, 2012**

The Open Session workshop began at 9:00 AM. Those in attendance included President Eminger, Director Murphy, Director Lewis, Director Suhay, Director Smith, General Manager Scott Heule, Lake Manager Mike Stephenson, Sr. Accountant Carrie Shirreffs, and Board Secretary Vicki Sheppard.

New Board Member orientation and discuss current and future District finances, Boardwalk railing repairs, Trout Pond expenses to date and near term future costs

Mr. Heule made a brief introduction explaining the purpose of the workshop. He began by reviewing and discussing the new draft budget page by page.

Mr. Heule explained that the Red Book is being replaced by the new Blue Book which has lots of District information beginning with the Administrative Code (which is in the process of being updated) and covering 22 total categories including Ordinances and Resolutions. He reviewed the information in the new Blue Book (see Table of Contents attached).

Mr. Heule made a PowerPoint presentation (see attached) covering the District's Mission and Vision, What We Do, Our Finances, and District priorities. It was the consensus of the Board that the Administrative Committee should work on a date for the next Workshop and discuss the following:

- Trout pond
- Define five to ten year plans for each designated fund
- Options for the anticipated retirement in approximately five years of half of the year-round staff

ADJOURNMENT

There being no further business, the workshop was adjourned at 11:58 AM.



Vicki Sheppard

Secretary to the Board

Big Bear Municipal Water District

(SEAL)

TABLE OF CONTENTS

1. Administrative Code
2. Purchasing Policy
3. 2007 New Director Orientation
4. 1977 Judgment
5. Big Bear Physical Solution Agreement
6. Big Bear Lake Settlement Documents
7. Exhibit “A” Lake Stabilization Accounting Procedures
8. 1996 In-Lieu Agreement
9. June 1999 MOU
10. 2006 Flood Control Release Policy MOU
11. 2006 San Bernardino Valley Municipal Water District Snowmaking MOU
12. 2012 San Bernardino Valley Municipal Water District MOU
13. Snow Summit Water Supply Agreement
14. State Water Resources Control Board Order WR 95-4, Bear Creek
15. 2003 Relief from Bear Creek Fishery Monitoring Requirements of State Water Resources Control Board Order WR 95-4
16. 2008 Petition to Modify Order WR 95-4
17. 2012 BBMWD Public Facilities Corporation By Laws
18. Commercial Landing Permit Summary
19. Ordinances:
 - a. # 43 Operations Code
 - b. # 45 Directors Compensation
20. Dock Resolutions
 - a. 2008-04 Commercial Marina & Private Dock Specifications
 - b. 2009-02 General Dock Classifications & Standards
 - c. 2009-08 Commercial Marina & Private Dock Specifications amendment
21. Getting the Most out of Your Meetings (BHI Consulting)
22. Special District Board Member/Trustee Handbook

Big Bear Municipal Water District

Board Workshop
October 17, 2012

Mission and Vision

- Mission
 - Stabilize the level of Big Bear Lake for recreation and wildlife
- Vision
 - A beautiful alpine Lake that will provide extensive habitat for fish and wildlife, a broad range of recreational opportunities for people from throughout the Western United States and is a scenic resource that is appreciated by residents and visitors alike. (April 30, 2010)

What we do

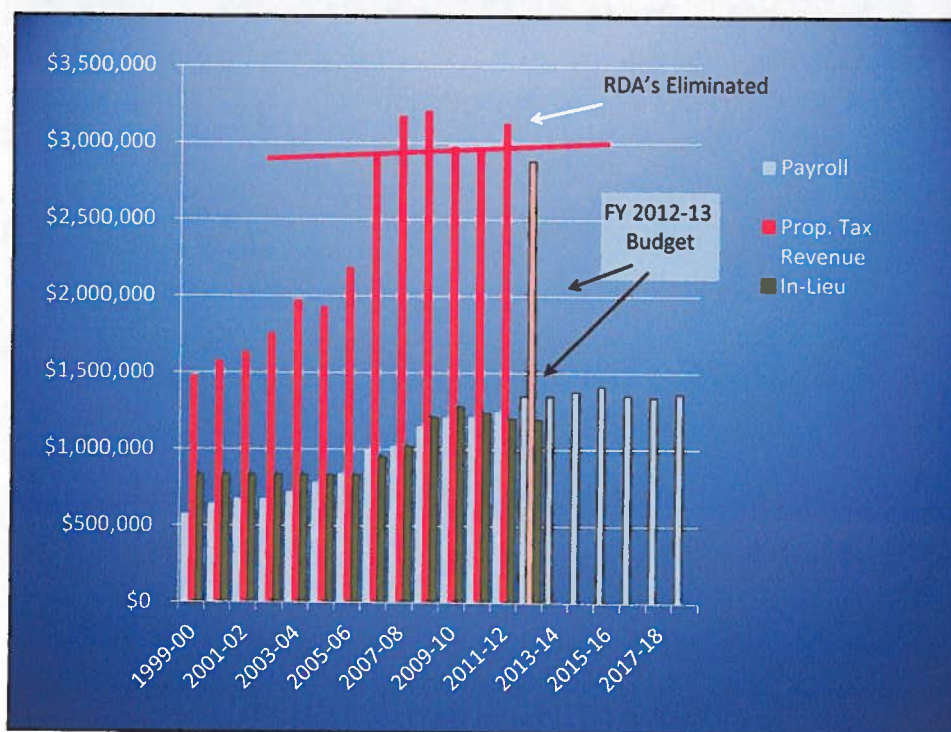
Collect property tax	Collect one concession fee
Collect Dock Fees	Collect marina compensation
Enforce boating rules	Cut/treat weeds
Permit shorezone work	Adjudicate dock issues
Rent RV spaces	Sell some water
Pay HUGE money for Mutual's water	Field trip for 3 rd graders
Enforce dock standards	Permit special Lake events
Grow big fish from small fish	Grind carp
Sell boat permits	Inspect/decontaminate boats
Landlord for Big Bear Marina	Maintain the dam
Control Lake levels	Water fish in Bear Creek
React to Nutrient TMDL	React to Mercury TMDL
Watermaster	Two launch ramps

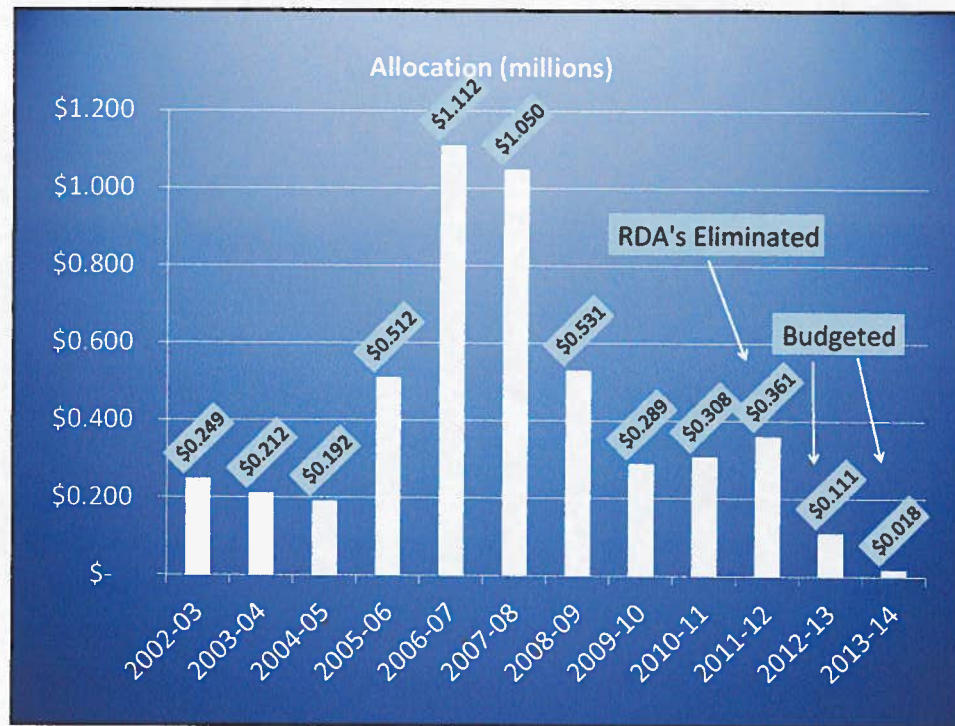
Our Finances (millions)

	Actual FY 2007-08	Actual FY 2008-09
• Revenue	\$4.52	\$4.52
• Expenses		
– In-Lieu	\$1.10	\$1.21
– Services/Supplies	\$0.99	\$0.95
– Wages/Salaries	\$1.02	\$1.15
– Debt	\$0.35	\$0.39
– <u>Capital/Depreciation</u>	<u>\$0.16</u>	<u>\$0.28</u>
• Balance to allocate	\$0.90	\$0.53

Our Finances (millions)

	Projected FY 2011-12	Budget FY 2012-13	Forecast FY 2013-14
• Revenue	\$4.51	\$4.24	\$4.25
• Expenses			
– In-Lieu	\$1.20	\$1.19	\$1.19
– Services/Supplies	\$1.02	\$0.98	\$1.03
– Wages/Salaries	\$1.31	\$1.35	\$1.39
– Debt	\$0.40	\$0.40	\$0.40
– Capital/Depreciation	\$0.20	\$0.20	\$0.20
• Balance to allocate	\$0.36	\$0.11	\$0.02






Ending Balances June 30, 2012 (millions)

- In-Lieu \$2.528
- Genl. Reserves \$0.600
- Dam Repair \$1.040
- Lake Improvement \$0.490
- Rathbun \$0.639
- Capital \$0.559


Issues

- New marinas
- Trout Pond
- Mercury TMDL
- Stanfield Crossing
- Public Info/Outreach
- Public Perception/Under Radar
- Financing our Future
- Lake Concessions
- Nutrient TMDL
- Inter agency relationships
- Quagga and what if's?
- Staffing & succession planning
- Boardwalk
- Foundation/Volunteer Corps

February 2012 Priorities	
1	Financing our Future
2	Trout Pond
3	Lake Concessions
4	Boardwalk
5	Inter agency relationships
6	
7	
8	
9	Staffing & succession planning
10	
11	
12	
13	
14	Stanfield Crossing



California Special
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ETHICS TRAINING
REQUIREMENT

How to be an EFFECTIVE BOARD MEMBER

An essential workshop for both
experienced and newly elected/appointed
special district officials.

JANUARY 10, 2013 – SACRAMENTO
JANUARY 15, 2013 – MONTEREY
JANUARY 22, 2013 – FOUNTAIN VALLEY

Get current on major
issues facing districts:
proprietorship, transparency,
legal, etc.

