

***MINUTES OF A REGULAR MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON THURSDAY, JUNE 21, 2012***

**CALL TO ORDER**

President Eminger called the Open Session to order at 1:00 PM. Those in attendance included Director Murphy, Director Suhay, Director Smith, District Counsel Wayne Lemieux (via Skype), General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

**REPORTS**

General Manager, Scott Heule reported that it's been rather unsettled here in the office during the past couple of weeks. He explained that with Mr. Stephenson's wife Dana getting her kidney transplant, he has been directing his staff via e-mail and text messaging. He added that we have been further distracted because of Director Fashempour's hospitalization. Mr. Heule commented that Staff has been keeping up with the typical and the un-typical events that have been occurring on and around the Lake. He reported that last Saturday Lake Patrol responded to a report of cars in the Lake at Windy Point. He explained that a Suburban failed to negotiate the corner and broadsided a Toyota 4-Runner and both ended up over the side. He commented that the Toyota was unoccupied and stopped in the Lake. He added that the Suburban was on its side and the driver and passenger were trapped. Mr. Heule explained that Patrol Officer Crouthamel wedged his boat between the vehicles and a fireman used an axe to break the windshield to extricate the victims. He reported that we transported them to Captain Johns Marina where they were picked up by ambulance and taken to the hospital. He explained that the passenger in the Suburban was unconscious for most of the trip to the marina but the driver was uninjured but later cited for DUI. Mr. Heule reported that other events on the lake during the Saturday windy weather included a sail boat with a broken mast, and a dead in the water wake board boat that left their wake boarder stranded. He added that we have lost one ramp attendant explaining that Mr. Stephenson and Mr. Williams are in the process of trying to fill that position. He commented that so far it has not hampered the Districts effort to manage the ramps.

Lake Manager, Mike Stephenson reported on weed treatments. He explained that several of the planned treatments had to be postponed due to the extremely windy conditions. He added that application equipment was removed during these conditions and the harvester was used in some areas. Director Murphy commented that he saw some weeds in Boulder Bay asking if they had been treated. Mr. Stephenson explained that the Boulder Bay area has been treated. He commented that night treatments will resume as soon as the weather permits. He reported that there are three special events this coming weekend; Jazz Trax on the Lake, Inland Empire Bass Assassins tournament, and the Carp Roundup. He reported that the dissolved oxygen in the lake is as good as he has ever seen at this time of year. He reported that his wife Dana's new kidney is functioning at 86% which is very good. Director Murphy asked if, because the 4<sup>th</sup> of July falls on a Wednesday, it is expected to be busy. Mr. Stephenson explained that it is expected to be a busy weekend before and after and moderately busy during the week.

**APPROVAL OF CONSENT CALENDAR**

Item 5E (a Resolution establishing employee compensation) was pulled from the Consent Calendar for discussion.

Upon a motion by Director Murphy, seconded by Director Smith, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of June 7, 2012
- Warrant List Dated June 14, 2012 for \$97,253.61
- Approval of a Special Event Permit for USARC (United States Adaptive Recreation Center) Summer Program to be headquartered at B's Backyard BBQ on various weekday dates throughout the summer months
- Approval of a Special Event Permit for Inland Empire Bass Assassins Bass Fishing Tournament

**CONSIDER APPROVAL OF A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT ESTABLISHING EMPLOYEE COMPENSATION AND REPEALING RESOLUTION NO. 2011**

It was explained that consent item 5E needed correction (the General Manager position was omitted). A corrected Resolution was passed out.

Upon a motion by Director Suhay, seconded by Director Murphy the above Resolution was unanimously approved.

**CONSIDER APPROVAL OF SECOND READING BY TITLE ONLY OF AN ORDINANCE OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT AMENDING ORDINANCE NO. 39 (ADMINISTRATIVE CODE) AS IT RELATES TO A REDUCTION IN DIRECTORS COMPENSATION**

Mr. Heule reported that as a cost cutting measure discussed at the last Board meeting it was agreed that Directors compensation be reduced 10%. He stated that the Administrative Committee recommends the Board approve the second reading by title only of the ordinance reducing Director Compensation by 10% to \$137.22. Mr. Heule asked District Counsel Wayne Lemieux when the Ordinance would become effective. Mr. Lemieux explained that it would be 60 days after today.

Director Suhay moved approval of the second reading by title only of an Ordinance amending Ordinance No. 39 (Administrative Code) as it related to a reduction in Directors compensation. Director Murphy seconded the motion and it was unanimously approved.

**CONSIDER APPROVAL OF A CONTRACT WITH SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT FOR A WORK PROGRAM**

Mr. Heule reported that the County of San Bernardino administers a work program through the Sheriff's Department for the performance of work by persons committed to the custody of the Sheriff. He explained that Big Bear Sheriffs Captain Tom Bradford asked District staff to participate in this program. He added that the Sheriff would coordinate with the District to place inmates to perform manual labor at District facilities when the District has transportation, supervisory staff and work for them to do. He commented that the District would have to provide appropriate training and personal protective equipment necessary for the work. Mr. Heule explained that the District would not be required to provide security guards, however if an inmate leaves the work area before an appointed time the District would notify the Sheriff. He reported that in order for this program to move forward the District must enter into a contract with San Bernardino. He explained that the contract runs for five years after adoption and requires a \$100 administrative fee when the executed contract is signed and returned. He stated

that no other expense is associated with this contract and the manual labor could include weed trimming, trash pick-up, painting etc. He added that the District is not under any obligation to utilize the service of inmate labor and would be able to request their help when a specific project or projects are identified. Director Suhay asked how much notice is needed for them to supply the workers. Mr. Heule stated there is no fast rule. Mr. Stephenson commented that they seem to be readily available.

Director Murphy moved approval of a Contract with San Bernardino County Sheriff's Department for a Work Program. Director Smith seconded the motion and it was unanimously approved.

### **CONSIDER APPROVAL OF FISCAL YEAR 2012-13 BUDGET**

Mr. Heule reported that at the last Board meeting Staff provided a summary of the proposed Fiscal Year 2012-13 Budget. He explained that the only change in the proposed budget compared to the version presented at the meeting on June 7, 2012 is a reflection of the 10% reduction in Directors per-diem payment. He stated that one other issue might affect our budget in the future and that is that the State legislature wants to abolish all Redevelopment Agencies and if they decide to do that it could be a loss of \$90,000 next year. He added that CSDA and ACWA are both lobbying to have it corrected. He commented that there is more information to come on this issue. He reported that the Budget and Finance Committee recommends the Board approve the proposed Fiscal Year 2012-13 Budget as presented here and the Resolution establishing the Appropriations Limit for Fiscal Year 2012-13.

Director Murphy moved approval of Fiscal Year 2012-13 Budget. Director Smith seconded the motion and it was unanimously approved.

### **PUBLIC FORUM**

No comments were made

### **ANNOUNCEMENTS**

Mr. Heule announced that the Carp Round-up tournament is this coming weekend. He explained that District Staff will be putting in overtime hours to assure a successful event. He added that early registration is up this year. He reported that July 4<sup>th</sup> activities will occupy many staff hours for the next couple weeks. He commented that we hope the new lighting on the barge perimeter buoys will be more visible this year. He explained that the District purchased bright red solar lights specifically designed for attaching to buoys like the 5 mile an hour ones we have around the lake. Mr. Heule reported that he will be taking vacation time beginning right after the July 5<sup>th</sup> Board meeting and returning the following Wednesday. He explained that his family will be spending the time at their Utah cabin. He added that the following week, July 16 and 17, a Monday and Tuesday, he will be attending the annual CSDA General Managers Leadership Summit in Napa. He commented that the General Managers from BBARWA and the Airport will also be there. Mr. Stephenson reported that the District purchased solar lights for the 5 MPH buoys. Mr. Lemieux commented that he is going to be in the neighborhood more often because his firm was contracted as counsel by Eastern Municipal Water District.

### **DIRECTOR COMMENTS**

No comments were made

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:33 P.M.

**NEXT MEETING**

Open Session at 1:00 P.M.  
Thursday, July 5, 2012  
Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA



Vicki Sheppard  
Secretary to the Board  
Big Bear Municipal Water District

(SEAL)

