

***MINUTES OF A REGULAR MEETING OF  
BIG BEAR MUNICIPAL WATER DISTRICT  
HELD ON THURSDAY, MARCH 3, 2011***

**CALL TO ORDER**

President Suhay called the Open Session to order at 1:00 PM. Those in attendance included Director Fashempour, Director Eminger, Director Smith, District Counsel Wayne Lemieux, General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

**REPORTS**

Mr. Heule explained that at the last meeting he reported that Flatiron was working on the two bids for the replacement bridge on the dam. He stated that Syed Raza at Caltrans had called him with their estimates for both options. He reported that the 9 foot bridge in round numbers comes in at \$2.4M and the 6 foot bridge at roughly \$1.8M. He added that clearly these numbers are significantly higher than our engineers estimate and dramatically exceed any suggested contribution amount Caltrans has most recently offered to pay. He explained that we have scheduled a Facilities Committee meeting to evaluate all options and the Committee will bring back a recommendation to the Board probably at the next Board meeting. Mr. Heule reported that during the storms over Friday and Saturday, February 25th and 26th, we increased releases beginning at 25 CFS then moving up to 230 CFS on Saturday morning. He added that by Monday afternoon the release was reduced to 65 CFS. He reported that during the course of this operation Staff identified several serious flaws in our SCADA system. He explained that displays in Lake Central do not correspond with displays at the Dam Control Building adding that Staff was in the process of developing a more accurate methodology of recording and reporting releases when these problems surfaced. He added that we have already taken steps to mitigate the problems including updating policies for Staff consultation prior to making changes in releases other than for fisheries, visual inspection of the outlet works and recordation of all flow monitoring readouts. Releases now are down to about 10 CFS. Mr. Heule reported that he attended a workshop at the City on the new Village Specific Plan this past Tuesday night. He explained that the District office, shop, RV Park, and Big Bear Marina are within the area and have designations for specific land uses. He stated that he and Mr. Stephenson are meeting next week with Lyle Haynes, City RDA Director, to view the lakefront from Pine Knot to Meadow Park in order to discuss ideas the draft plan has for lake access and visitor amenities. He stated that he intends to arrange a formal presentation by Lyle Haynes in order for the Board to weigh in before the plan is finalized. He concluded by reporting that a new Lake Patrol Officer has been selected.

Lake Manager, Mike Stephenson reported that Big Bear Lake Fire had ice rescue training yesterday in the Boulder Bay and Stanfield areas. He stated that the District is contributing \$600 to COP's explaining that they help the District with ice patrol. He reported that Quagga Mussel Prevention Training is scheduled for March 24th and May 26th. He explained that each class will be divided into 2 sessions; the morning session is for new inspectors only and the afternoon session for returning and new inspectors. Mr. Stephenson reported that Ramp Attendant testing is scheduled for March 16th and interviews will be scheduled for March 23rd. He reported that

three positions are available. He added that one of the positions has been offered and accepted by the second place Lake Patrol candidate.

#### **APPROVAL OF CONSENT CALENDAR**

Upon a motion by Director Smith, seconded by Director Eminger, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of February 17, 2011
- Warrant List Dated February 25, 2011 for \$343,881.67
- Approval of a Special Event Permit for the Big Bear Lake Rotary Club's Annual 4th of July Fireworks Display
- Approval of a Special Event Permit for the Rotary 4th of July BBQ
- Approval of a Special Event Permit for the Jim Hall Memorial May Trout Classic to be held May 14th & 15th, 2011 and approval of a Fish Plant Contribution
- Approval of Notice of Completion for Big Bear Marina Remediation Project
- Approval of the purchase of a motor for the Boston Whaler
- Approval of contribution to the Santa Ana Sucker Task Force Phase II

President Suhay stated that Business item 6C will be moved to item 6A because Mr. Stephenson needs to leave the meeting early.

#### **CONSIDER APPROVAL OF THE PURCHASE OF AN 80' REPLACEMENT DOCK FOR THE WEST RAMP**

Mr. Heule reported that following up on a previous Facilities Committee meeting Staff solicited bids from three dock builders for an 80 foot replacement dock with gangway at the West Ramp. He explained that the dock will be constructed of galvanized steel with a composite decking system. He added that as a cost saving measure for the current fiscal year only a single dock was proposed for purchase from the \$120,000 budgeted in the Capital expense fund. He reported that the bids came in as follows: Atlantic Meeco \$29,696; MJS Dock Service \$46,159; Big Bear Dock Systems \$59,496 adding that the prices all include delivery to the District and the same specifications for construction and materials. Mr. Heule reported that based on the outcome of the bidding process, the Committee recommends award of the work to Atlantic Meeco. He explained that after seeing the results of the bid and realizing that the low bidder is about half of what the Committee was expecting to pay for a single dock, they asked Staff to investigate the possibility of a discount if a second dock was purchased at the same time or holding the price for purchase of a second dock and invoiced to the District on or after July 1, 2011 (new fiscal year). Mr. Stephenson reported that he had a conversation with Atlantic Meeco and they will build a second dock for the same price as the first and will be willing to hold that price until July 1st. Mr. Heule reported that he recommends that the District purchase both docks at this time so that they can be installed at the same time.

Mr. Larry Cooke, Big Bear Dock Systems, addressed the Board thanking the District for the opportunity to bid on the dock building project. He added that some of the information given in the Staff report was inaccurate however. He stated that he was not given a bid package and therefore he bid the project using high quality materials so the dock would last for 30 years. He commented that the dock that is at the West Ramp (East Ramp) at this time was built by Atlantic Meeco and is poorly constructed and broke several times within a three year period. He added

that it is also not ADA compliant. He stated that he feels the project should go out to bid with the same specifications adding that some lakes don't allow galvanized docks. Director Fashempour asked how long of a guarantee he gave with his dock bid. Mr. Cooke stated that he put 5 years in the bid but he could guarantee it for 15 years if necessary. Director Fashempour asked how long Atlantic Meeco guaranteed their dock. Mike Stephenson responded that Atlantic Meeco has a 10 year guarantee. Director Smith asked if Atlantic Meeco was going to guarantee the bid on the second dock until July 1st or if we planned to purchase it in this year's budget. Mr. Heule replied that he would like to get it this year adding that we have the money in this year's budget.

Director Smith moved approval of the purchase of two 80' replacement docks for the West Ramp for a cost of \$59,392. Director Fashempour seconded the motion and it was unanimously approved.

### **CONSIDER APPROVAL OF A SPECIAL EVENT PERMIT FOR FISHIN' FOR 50K TROUT DERBY TO BE HELD JUNE 11 & 12**

Mr. Heule reported that at an Operations Committee meeting held February 14th, the Committee recommended to the Board that a condition for the approval of the special event permit was to include a payment to the District of \$10 per angler for fisheries. He stated that the Resort Association (RA) asked to be heard at an additional Operations Committee Meeting that was held March 2nd. He explained that at that meeting the RA asked that the condition be revised to allow them to contribute only \$2,000 for this purpose. He added that for the past two years the event was allowed to take place with only a \$1,000 contribution adding that participants in 2009 totaled 710 and in 2010 the total was 539. He explained that the event is promoted by allowing participants to enter for free if they book a hotel room or rent a pontoon boat during the weekend. He reported that the RA does not want to alter their sales pitch by charging any money to participate and they appealed to the Committee to allow the event to take place with only a contribution of \$2,000 this year with the understanding that the District believes a fair price for replacement and enhancement of fish lost during the event is \$10 per angler, and that would be the starting point for any discussions for a 2012 event. Mr. Heule suggested that in addition to the \$2,000 the RA should actively solicit donations from participants specifically for fishery improvement, possibly by offering a raffle prize for those who donate. He added that while those that were present in that meeting were agreeable to this suggestion they asked that any final recommendation from the Committee to the Board not include comments about a prize or raffle for donators because the RA Board of Directors had not had a chance to weigh in on the issue. Mr. Heule stated that the Committee is therefore recommending that the Fishin' for \$50K event be approved with a fish fund payment of only \$2,000 this year with the understanding that the RA will solicit donations to the fish fund. He added that the Committee is also advising that the RA must come back to the District prior to next year's submittal of a special event permit with a suggestion on how they intend to raise enough money to fairly compensate the fisheries for more than just the fish that are killed during their event. Director Smith commented that the Committee did not feel that \$10 per angler was out of line but since it was decided at the 11th hour it was a little unfair. He added that the Committee is recommending that the RA be allowed to donate only \$2,000 this year and next year they might have a better idea of what should be donated for fish stocking. President Suhay stated that he hopes the RA comes back next year with a larger donation offer for fish stocking.

Director Smith moved approval of a special event permit for Fishin' for \$50K with a contribution of \$2,000 for fish stocking. Director Eminger seconded the motion and it was unanimously approved.

**CONSIDER APPROVAL OF A RESOLUTION OF THE BOARD OF DIRECTORS OF BIG BEAR MUNICIPAL WATER DISTRICT REQUESTING A GRANT FOR THE OPERATION AND MAINTENANCE OF THE FLOATING RESTROOM(S) FROM THE DEPARTMENT OF BOATING AND WATERWAYS**

Mr. Heule reported that the District will be receiving two new floating restrooms within the next couple months. He explained that John Tuttle discovered that along with the restrooms the District can secure a 75% reimbursement, up to \$8000, for the cleaning and maintenance of the restrooms from Boating and Waterways. He added that the grant period is the next two years. Mr. Heule explained that record keeping does not appear to be difficult and would include dates and times for cleaning, supplying and pumping expenses for both staff time and materials or services. He reported that in order to secure the grant the District must adopt a resolution and submit it along with our application to Dept. of Boating and Waterways. Director Smith commented that John Tuttle did a good job in securing this grant opportunity. Director Fashempour asked what we were going to do with the old floating restrooms. Mr. Heule explained that in the past an old one went to Big Bear Marina and the Facilities Committee will discuss what to do with ones that will be replaced with this grant. President Suhay commented that it is nice to get paid for doing something that we do anyway.

Director Eminger moved approval of a Resolution of the Board of Directors of Big Bear Municipal Water District requesting a grant for the operation and maintenance of the Floating Restroom(s) from the Department of Boating and Waterways. Director Fashempour seconded the motion and it was unanimously approved.

**PUBLIC FORUM**

Alan Sharp, Big Bear Marina thanked the Board for their decision on Fishin' for \$50K. He commented that he is also purchasing a dock from Atlantic Meeco and maybe we could do something about delivering them at the same time and get a reduced delivery charge whereby saving some money. He also added that he would like Big Bear Marina to be considered for one of the old floating restrooms so it could replace the existing chemical toilet at the marina. Mr. Stephenson stated that he would talk to Mr. Sharp about the dock deliveries. He also explained that Boating and Waterways used Big Bear Marina as an example of what to do with old floating restrooms.

**ANNOUNCEMENTS**

Mr. Heule announced that the first meeting with Budget and Finance to begin work on FY 2011-12 Budget is scheduled for next Thursday. He added that a Watermaster meeting is scheduled for next Monday asking if President Suhay and Director Eminger could rideshare explaining that he wanted to meet with Don Evenson ahead of time to discuss the annual Bear Creek Compliance report. He reported that the Santa Ana River Watershed 2011 Conference is scheduled for April 27 in Riverside asking Directors to notify him if they are interested in attending.



**DIRECTOR COMMENTS**

Director Eminger commented that he was sorry that Mr. Cooke did not receive a formal bidding package. Mr. Stephenson explained that he did receive a bid package. Director Smith commented that one problem with Mr. Cooke's dock was that it was a one-piece dock and it would be difficult to take out of the water.

**ADJOURNMENT TO CLOSED SESSION**

The meeting was adjourned to Closed Session at 1:44 P.M to:  
Conference with Legal Counsel:  
Potential Litigation - Conroy v. BBMWD

**RECONVENE TO OPEN SESSION**

The meeting was reconvened to Open Session at 1:55 P.M.  
No reportable action.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:56 P.M.

**NEXT MEETING**

Open Session at 1:00 P.M.  
Thursday, January 20, 2011  
Big Bear Municipal Water District  
40524 Lakeview Drive, Big Bear Lake, CA



Vicki Sheppard  
Secretary to the Board  
Big Bear Municipal Water District

(SEAL)

