

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, FEBRUARY 4, 2010***

CALL TO ORDER

President Fashempour called the Open Session to order at 1:00 PM. Those in attendance included Director Eminger, Director Suhay, Director Smith, Director Murphy, General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

REPORTS

General Manager, Scott Heule reported that yesterday he was interviewed on Channel 6, *Good Morning Big Bear*. He commented that he talked about fee schedules, ice safety, the District's new president, summer ramp hours, lake levels and fisheries. He reported that the surveillance cameras at the dam were down for several days explaining that Jim Weber worked with Byrd Electronics to get them back online on Monday. He stated that there was an electrical problem that needed resetting on the antennae pole at the observatory and that all is working well now. Mr. Heule commented that the hardware for equipping both ramps with surveillance cameras and point of sale computer capabilities is on hand. He added that when Marc (Computer Village) can get into the ramp buildings he is ready to install the equipment. He explained that there will be four cameras at each ramp; two will be placed inside the ramp office, one will be looking at the ramp and the other will be focused on the spike strips. He reported that recording equipment for the cameras will be located in a secure control box only accessible to Mike Stephenson and Travis Carroll. Director Suhay asked if these cameras are better than the ones at the dam. Mr. Stephenson reported that they supposedly are more exact being able to read a license plate on a car. He explained that they are motion activated and can begin recording 30 seconds before a vehicle approaches. Mr. Heule reported that each ramp, plus the counter in the District office, will be set up to scan bar codes on lake permits and use point of sale software to improve cash balancing and auditing. He added that both ramp offices will have a wireless router connected to a cellular phone line to "talk" to the District office server. He explained that the new point of sale hardware will only be black boxes, set up to send and receive District related employee email and run and report Lake Permit sales. Mr. Heule reported that the District has been advertising the seasonal positions for a couple weeks and the year-round position for almost a week. He commented that the response has been very good with more than 50 individuals turning in applications so far. He added that we will stop accepting applications for the seasonal positions next Friday. He explained that he will want to review the applications received so far for the year-round position before deciding if and when to stop accepting applications for that position.

Lake Manager, Mike Stephenson reported that he took a ride around the Lake to check on the facilities after the big storm. He explained that the docks took a little beating. He added that Jim Weber took a boat out and broke up some ice around the docks. He commented that the East Ramp didn't flood and the West Ramp is not damaged. He reported that Mr. Carroll saved a Patrol Boat from sinking by digging the snow out of it on several occasions. He added that the fish cages are okay. He reported that the office remodel will begin this coming Monday. Mr. Stephenson reported on the trip that he and Mr. Carroll took to Lake Mead explaining that it was a very worthwhile trip. He stated that they decontaminated boats with "solid mussels" on them, taking many hours to finish. He added that he and Mr. Carroll are now Certified Level 1 Quagga Inspector Trainers.

APPROVAL OF CONSENT CALENDAR

Upon a motion by Director Suhay, seconded by Director Murphy, the following consent items were unanimously approved:

- Minutes of an Adjourned Regular Meeting of January 25, 2010
- Warrant List Dated January 29, 2010 for \$14,480.10

QUAGGA INITIATIVE UPDATE FOR SUMMER 2010 – REPORT (NO ACTION)

Travis Carroll, Lake Operations Supervisor, made a PowerPoint presentation updating the Board on the District's invasive species program and showing the Quagga Mussel outreach materials that will be used this season. He explained that non-registered permits will not be renewed through the mail this year (as they have been in the past) and showed the new post card explaining the new procedures for launching non-registered vessels. He reported on the new inspection card that boaters will carry with them. He explained about the use of the bar codes on the new permits. Mr. Carroll showed the new "Zap the Zebra" brochure. He displayed the new bands that will be placed on inspected boats so they can launch again without being re-inspected. He reported that each inspector will get a hat on completion of the class on March 30th.

DAM MAINTENANCE ACCESS BRIDGE REPORT – NO ACTION

Mr. Heule reported that he received an e-mail dated January 20th from Bryce Johnston (Caltrans) regarding Caltrans funding of replacement of the maintenance bridge. He explained that the message indicates that Mr. Johnston spoke with federal highway officials who helped provide funding for the new highway bridge project. He added that they are in agreement with the direction Caltrans is moving to build the maintenance bridge as a part of the new highway bridge project. He stated that Mr. Johnston wants to meet again to determine what contribution will be needed from the District. Mr. Heule explained that during previous conversations with Mr. Johnston he indicated that a change order maintenance bridge project will be more costly than if it were bid separately. He added that for planning purposes the Committee is assuming the construction cost for the maintenance bridge will be on the order of \$1.4 million with \$990,000 coming from Caltrans. Mr. Heule reported that Simon Wong submitted a proposal to complete the plans and specifications for the maintenance bridge construction as a change order to the existing contract for the highway bridge. He added that Simon Wong estimates that the work can be completed within about 12 weeks and the prices quoted will remain good for 12 months. He reported that the price for the engineering work comes to \$138,000. Mr. Heule explained that including the railing study (\$4,900) and the original "Advance Planning Study" (\$13,200), the total engineering design costs for the maintenance bridge will come to \$156,000. He stated that the Committee reviewed project costs assuming the \$990,000 contribution from Caltrans, and concluded that it is likely that to complete the project the District might be paying on the order of \$566,000 to complete the new maintenance bridge. He explained that the Facilities Committee would like to wait until the District has a written commitment from Caltrans regarding their participation before authorizing Simon Wong to proceed with the work outlined in their \$138,000 proposal. Director Murphy asked what the weight of the existing bridge is commenting that he would think the old bridge weighs more than the new bridge will. Mr. Heule stated that that he doesn't know the weight adding that Rob Richardson, Flat Iron Construction, has some concerns with the weight of some of the components of the new maintenance bridge and their equipment's ability to lift it. He added that another meeting with Caltrans is needed. Director Murphy asked the timeframe for completing the new bridge. Mr. Heule stated possibly

in the fall of 2011. Director Suhay commented that he doesn't think the District should have to pay to take the old bridge off adding that he feels Caltrans should pay for it all or leave it as it is.

AUTHORIZE STAFF TO SOLICIT PROPOSALS FOR CEQA WORK FOR BIG BEAR MARINA DREDGE PROJECT

Mr. Heule reported that the Watershed/Lake Improvement Committee reviewed the project description and final dredge project layout prepared by Moffatt & Nichol for the Big Bear Marina Dredge project. He stated that the plan includes five priority numbered dredge areas. He commented that the project is a balanced cut and fill operation that will result in the extension of the peninsula on the west side of Big Bear Marina. He explained that Area 1 is 75 feet wide by 560 feet long immediately west of the peninsula; Area 2 is located inside the marina proper measuring 75 feet wide and about 520 feet long; Area 3 abuts the Area 1 dredge and Area 4 will provide navigable water during the lowest lake levels for operations of the fuel dock and rental offices at Big Bear Marina. Mr. Heule added that the design depth of all dredge areas is 18 feet below spillway elevation. He stated that although the Committee does not believe the District can afford the entire project as designed, the engineer is drafting specifications that will allow flexibility during the project bidding process to maximize the dredge based on the bid results. He explained that the entire project would remove 23,650 cubic yards of soil from the lake and use it to extend the peninsula at the marina. Mr. Heule commented that while Moffatt & Nichol is finalizing drawings and specifications, the District needs to complete environmental work on the project. He explained that Staff used the project description to draft the "Request For Proposal" to solicit proposals from a select group of consultants (RFP Consulting, Lilburn Corp. MWH Americas, Brown & Caldwell, Tom Dodson & Assoc.) to prepare the necessary EIR for the project, and providing staff is authorized to solicit this work, proposals will be ready for the Committee to review and make a recommendation for Board approval at the meeting on March 4, 2010. Mr. Heule reported that Mr. Stephenson will meet with MWH tomorrow to tour the Big Bear Marina site.

Director Suhay moved approval to authorize staff to solicit proposals for CEQA work for Big Bear Marina Dredge Project. Director Eminger seconded the motion.

Director Suhay inquired that if contamination is found in some areas, will the District be able to continue working in non-contaminated areas and will we keep checking contaminated areas until they are clear. Mr. Heule stated that the samples taken will allow lines to be drawn around areas of contamination (if they exist) so hopefully we will be able to work on other non-contaminated areas. Director Eminger asked how long the areas of contamination (if they exist) have been there. Mr. Stephenson stated that he believes they have been there for over 20 years.

Alan Sharp, Big Bear Marina, requested the District move the fish cages so he can have more free area to move snow during a big storm. He expressed his concern with some of the dredge areas (especially Areas 3, 4, 5) stating that certain areas are very important to their marina operation. Mr. Heule stated that the District has to have discretion, depending on the outcome of the sampling, and the proposal maximizes our flexibility. Mr. Stephenson stated that it is not that we don't want to do the entire project, however we need to have flexibility to work on areas when we can. Mr. Loran Hafen, Holloways Marina, asked if there is contamination found in one area, can the District work on other areas that don't have contamination. Mr. Heule stated that since we are working with another agency, we want to learn as much as we can and then decide the best way to proceed.

President Fashempour stated that the motion had been moved and seconded and she called for a vote. The motion was unanimously approved.

PUBLIC FORUM

No other comments were made

ANNOUNCEMENTS

Mr. Heule announced that on Monday, February 15, the office will be closed in observance of Presidents Day. He reported that at the Board meeting on February 18th a full discussion of the kayak rental business issue will be scheduled. He commented that he, along with President Fashempour and Director Suhay, will be traveling to Washington DC March 22nd through 25th. He stated that the ACWA Spring Conference will be taking place in Monterey May 4th through 7th adding that any Directors interested in attending should let him know.

DIRECTOR COMMENTS

Director Murphy commented that because of the recent storms, the creeks are flowing well. Director Eminger stated that he is looking forward to a good summer.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:54 P.M.

NEXT MEETING

Open Session at 1:00 P.M.
Thursday, February 18, 2010
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA



Vicki Sheppard
Secretary to the Board
Big Bear Municipal Water District

(SEAL)