

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, MARCH 19, 2009***

CALL TO ORDER

President Murphy called the Open Session to order at 1:02 PM. Those in attendance included Director Eminger, Director Suhay, Director Smith, Director Fashempour, District Counsel Wayne Lemieux, General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

REPORTS

Mr. Heule thanked the Directors for allowing him to attend the AWWA (American Water Works Association) Management Training Institute in Salt Lake City earlier in the month. He commented that he feels it was very valuable and that he learned a great deal from the training. He added that he traveled from Salt Lake to Indianapolis to meet with consultant Tim Moore at Re-Metrix. He added that having this face to face meeting was invaluable in getting our 3D Beneficial Use Map project moving forward.

Lake Manager Mike Stephenson reported on some graffiti/tagging damage that took place at the dam. He showed photos of the damage to some of the monuments and plaques as well as other structures. He explained that our remote cameras took videos of the perpetrators and a police report was filed. He stated that staff is considering the best way to repair the damage.

APPROVAL OF CONSENT CALENDAR

Upon a motion by Director Eminger, seconded by Director Suhay, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of March 5, 2009
- Warrant List Dated 3/13/09 for \$27,238.27
- Approval of a Special Event Permit for the 2009 Jim Hall Memorial May Trout Classic to be held May 16 & 17, 2009
- Approval of a Special Event Permit for Fishin' for 50K to be held May 30 & 31, 2009

CONSIDER APPROVAL OF BID PROPOSAL FROM TRINITY CONSTRUCTION FOR THE CAROL MORRISON EAST PUBLIC LAUNCH RAMP OFFICE

Mr. Heule reported that the bid opening for the Carol Morrison East Public Launch Ramp Office building was held March 10, 2009 at 3:00 pm. He stated that there were a total of nine bids received ranging from \$169,700 to \$291,500. He explained that the District budgeted \$240,000 for this work. He reported that the Committee reviewed the bids and checked Trinity Construction's paper work and determined them to be the lowest responsible bidder with a total bid amount of \$169,700. Mr. Heule advised that the committee recommends Trinity Construction be awarded the contract, and additionally the General Manager, Lake Manager and Facilities Committee recommend contracting with Kevin McHugh to provide consulting services during the construction phase to answer questions and advise the District regarding project plans. He reported that the cost for the contract with Kevin McHugh is estimated to be about \$2,500. He explained that it will become a part of the budget for the building project. Mr. Heule introduced David Walters from Trinity Construction who thanked the District for awarding Trinity the bid for the project. Trinity's start date for the project was discussed and Mr.

Stephenson advised Mr. Walters that officially the project could start on April 1, but he believes that the Forest Service would probably allow Trinity to begin to mobilize by bringing in some equipment on March 30 or 31st. Director Suhay asked about the possibility of change orders and Mr. Walters explained that there are some unanswered questions on the plans but unless the plans change significantly there probably would not be any change orders necessary. President Murphy commented that the committee is meeting with Kevin McHugh next week to discuss these questions.

Director Suhay moved approval of the bid proposal from Trinity Construction for the Carol Morrison East Public Launch Ramp Office for a bid amount of \$169,700 and additionally approval for contracting with Kevin McHugh to provide consulting services for an amount not to exceed \$2,500. Director Fashempour seconded the motion and it was unanimously approved.

CONSIDER APPROVAL OF CONSULTANT AGREEMENT WITH MOFFATT & NICHOL ENGINEERS IN THE AMOUNT OF \$109,500 TO PREPARE DESIGN & CONSTRUCTION DOCUMENTS FOR THE BIG BEAR MARINA AND PENINSULA RE-CONTOURING PROJECT

Mr. Heule reported that Moffatt & Nichol Engineers submitted a proposal for design and engineering services for the Big Bear Marina dredge project. He stated that they estimate the work can be completed within about 14 weeks following the District's authorization to proceed providing staff can give them some updated bathymetry data and land survey data. He explained that the cost for a complete set of bid documents with all the drawings and specifications is \$109,500 lump sum. He added that the efforts would include preparing grading and placement plans to accommodate movement of public service docks on the west side of the peninsula nearer to the high water shoreline and extend the peninsula and protect it from erosion. Mr. Heule explained that the efforts would also include the 50% and final design phase Engineers estimate of probable cost. He reported that construction is not anticipated to commence for a couple of years depending on lake level, therefore bid services are not included at this time. He stated that their efforts also include coordination and assistance to the environmental consultant for CEQA documentation, regulatory permitting and development of survey scope, review of product survey and environmental document, and coordination with surveyor. He reported that Mr. Stephenson is in the process of securing costs for the survey and bathymetry work. Mr. Heule explained that there are two areas of proposed dredging. Director Suhay asked if the design is in two phases. Mr. Heule explained that the design and specifications will be for the entire project so two documents will not have to be produced and the District can choose a smaller project depending on the circumstances at the time. Director Fashempour asked what depth the lake had to be to begin the project. Mr. Stephenson explained that the work could be done at any lake level, but it would be considerably more expensive with a full lake. He stated that the lake should be at least 10 feet down to begin the project.

Director Suhay moved approval of the Consultant Agreement with Moffatt & Nichol Engineers in the amount of \$109,500 to prepare design and construction documents for the Big Bear Marina and Peninsula Re-contouring Project. Director Eminger seconded the motion and it was unanimously approved.

PUBLIC FORUM

No comments were made

ANNOUNCEMENTS

Mr. Heule reported that he, President Murphy and Director Suhay would be traveling to Washington DC next week to meet with Walter Yep and representatives for Senator Barbara Boxer, Senator Dianne Feinstein, Congressman Jerry Lewis, and representatives of the ACOE. Mr. Heule added that his wife Jackie would be joining him on Wednesday afternoon and they would tour Washington DC for a couple of days. He stated that if the Directors needed to get in contact with him they could send an e-mail (which he checks on a regular basis) or call his cell phone so that he could arrange for District Staff to take care of any concerns.

DIRECTOR COMMENTS

Director Fashempour extended her best wishes to Alan Sharp, Big Bear Marina, for the new event, Fishin' for 50K. Director Eminger congratulated Trinity Construction on getting the bid award for the East Ramp project. All Directors wished Mr. Heule a "Happy Birthday". President Murphy commented that Grout Creek is flowing faster than the other creeks. Director Fashempour asked if the recent fires in the area would make the flows greater. Mr. Stephenson stated that recent forest fires could have an effect on creek flows.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:42 P.M.

NEXT MEETING

Open Session at 1:00 P.M.
Thursday, April 2, 2009
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA



Vicki Sheppard
Secretary to the Board
Big Bear Municipal Water District

(SEAL)