

***MINUTES OF A REGULAR MEETING OF
BIG BEAR MUNICIPAL WATER DISTRICT
HELD ON THURSDAY, MARCH 5, 2009***

CALL TO ORDER

President Murphy called the Open Session to order at 1:00 PM. Those in attendance included Director Eminger, Director Suhay, Director Smith, Director Fashempour, General Manager Scott Heule, Lake Manager Mike Stephenson, and Board Secretary Vicki Sheppard.

REPORTS

Mr. Heule reported that we are waiting to hear from the Army Corps of Engineers (ACOE) on funding to get us to the F5 stage on our ecosystem restoration study. He explained that the LA District has asked for \$600,000, which they say should get us there. He added that we would need to report an additional \$300,000 of in-kind services and approve an increase in the overall budget to \$8.3M. Mr. Heule reported that all seasonal hiring is now complete pending physicals. He added that two new lake patrol officers will be attending specialized boating training in San Diego next week. He explained that we were anticipating a significant conflict during the May Trout Classic with a proposed run around the lake; however the run has been cancelled due to an inability to secure the proper permits in a timely fashion. He added that the proponents expect to try again later in the year and we are closely coordinating with all other agencies involved. Mr. Heule reported that Lake Operations Supervisor Travis Carroll and Lake Manager Mike Stephenson met yesterday with the first private launch ramp owner to respond to the new rules. He explained that Staff is developing a strategy to be sure all the other private launch ramp owners contact us prior to the boating season. He added that we are also in the process of deciding how best to block the ramps if they are not responsive to our attempts to visit with them at their property. Mr. Heule reported that he had a chance to briefly speak with the mountain top District USFS Ranger, Kurt Winchester, this morning. Mr. Heule explained that he had previously left phone messages, emails, and sent a letter about the District's plans for a replacement bridge on the dam. He reported that Mr. Winchester had not realized that the District planned to build a new pedestrian bridge on the dam stating that it will be a huge environmental process and lengthy permitting. Mr. Heule explained that is why the District wants to begin discussing it with the Forest Service.

Lake Manager Mike Stephenson reported further on the meeting with the private launch owner. He explained that the property owner is working on a gate for his ramp that would prevent unsupervised launching. He added that if other owners don't contact us, their dock permits may not be renewed. Mr. Stephenson reported that seasonal maintenance employees will be coming on board shortly; possibly on the 19th and 26th of this month. He stated that creeks are flowing well. Mr. Stephenson reported on the District's Boston Whaler explaining its purchase, refurbishing, and planned use. He stated that Jim Weber is doing a wonderful job restoring the whaler. Mr. Stephenson reported on the invasive species program explaining that the District will be working on more than Quagga prevention, but will also be concentrating on other invasive plant species.

Director Suhay asked if the District would be treating this invasive species with herbicide. Mr. Stephenson stated that the herbicide used to treat this new type of invasive plant would also kill the native plants.

Director Smith asked the date of the Quagga Mussel training. Mr. Stephenson reported that it is scheduled for March 31st. President Murphy asked when the carp program will start. Mr. Stephenson reported that they will begin as soon as the carp start showing activity. He explained that the goal is to collect 100,000 pounds of carp this season. President Murphy asked about the disposal of the carp. Mr. Stephenson explained that the District is all set up with BBARWA for disposal. Director Eminger asked if most of the carp are in the Stanfield Marsh area. Mr. Stephenson explained that after the 4th of July fireworks they seem to all congregate in the Marsh but then they seem to return to the lake area after that. He explained that the District is looking at a one way gate.

APPROVAL OF CONSENT CALENDAR

Upon a motion by Director Eminger, seconded by Director Smith, with Director Suhay abstaining, the following consent items were unanimously approved:

- Minutes of a Regular Meeting of February 19, 2009
- Warrant List Dated February 26, 2009 for \$81,699.36
- Approval of the Special Event Permit for the Big Bear PaddleFest to be held July 11 and 12, 2009

CONSIDER APPROVAL OF A PROPOSAL FROM ADVANCED INFRASTRUCTURE MANAGEMENT, INC. TO WRITE AN INTEGRATED SOFTWARE PROGRAM FOR BOAT PERMITS, PATROL STOPS, AND DOCKS

Mr. Heule reported that a proposal was solicited from Advanced Infrastructure Management, Inc. (AIM) to write an integrated software program for boat permits, patrol stops and docks. He stated that this company was recommended by our IT consultant. He explained that the programs we are currently using do not "talk" with one another and are not robust enough for use at any location except the District office. Mr. Heule stated that the 2007-08 budget included a \$15,000 line item in Capital Expenditures for a new data base program that will be suitable for remote point of sale use at each launch ramp, easy remote data entry and retrieval, cross referencing between program modules, and automatic letter generation. He added that District staff also desired to be able to upgrade the new software at a future date for Geographical Information System (GIS) compatibility. Mr. Heule explained that after meeting with District Staff AIM submitted a proposal that addresses all of the Staff's criteria for a new data base program and they anticipate the program can be completed within approximately two months at a cost to the District of just less than \$15,000. He added that the program will be non-proprietary and will allow anyone with the knowledge of common programming language to change, update or modify it. He explained that Carrie Shirreffs has spent a lot of time working with AIM to get a proposal for just what is needed and the Committee is satisfied that the program will meet our needs and allow the District to expand as necessary in the future.

Director Fashempour moved approval of the proposal from Advanced Infrastructure Management, Inc. to write an Integrated Software Program for Boat Permits, Patrol Stops, and Docks. Director Suhay seconded the motion and it was unanimously approved.

CONSIDER ADOPTION OF A CATEGORICAL EXEMPTION AND FILING OF A NOTICE OF EXEMPTION FOR THE SALE OF SURPLUS DISTRICT PROPERTY AT SEMINOLE IN FAWNSKIN, THE LAND SURROUNDING PLEASURE POINT LANDING, AND THE SLIVER FILL ADJACENT TO EAST LANDING

Mr. Heule reported that Tom Dodson and Associates has completed their CEQA documentation for the sale of surplus District property at Seminole in Fawnskin, the land surrounding Pleasure Point Landing, and the sliver fill adjacent to East Landing. Mr. Dodson made a presentation to the Board explaining the CEQA process. He explained that they have concluded that the sale of these properties qualifies for a Categorical Exemption Class 12 from the California Environmental Quality Act. Mr. Heule added that the memorandum summarizing their findings and the draft Notice of Exemption were reviewed by the Watershed/Lake Management Committee and based on their review they are recommending that the District adopt the Categorical Exemption Memorandum. He added that the Committee further recommends that the Board direct Tom Dodson and Associates to file the Notice of Exemption with the County of San Bernardino. Director Suhay asked if the District was required to offer the property for sale to other government agencies before it is offered to the public. Mr. Dodson reported that that rule may be part of the District's regulations, but it is not part of the CEQA process. President Murphy asked if the Project Location City should show Fawnskin as well as Big Bear Lake. Mr. Dodson said it doesn't make a difference, but he will add Fawnskin in the Project Location on the Notice for clarification.

Director Suhay moved approval of the adoption of a Categorical Exemption and filing of a Notice of Exemption for the sale of surplus District property at Seminole in Fawnskin, the land surrounding Pleasure Point Landing, and the sliver fill adjacent to East Landing. Director Smith seconded the motion and it was unanimously approved.

PUBLIC FORUM

Mr. Ted Fashempour asked how the carp remains were going to be transported for disposal. Mr. Stephenson said they would be transported through the sewer system with the approval of BBARWA. Mr. Fashempour suggested a mesh grate to trap the carp in one area. Mr. Stephenson explained the difficulties the District had with a silt curtain in the past.

ANNOUNCEMENTS

Mr. Heule announced that he will be attending the Management Training course in Salt Lake City Monday, Tuesday, and Wednesday next week. He added that he will then travel to Indianapolis with Tim Moore for a meeting with ReMetrix to go over and get a project update on our 3D beneficial use map of the Lake. He stated that Mike Stephenson will be meeting with the Facilities Committee next Wednesday to review East Ramp Office bids. Mr. Heule reported that Staff will do a "soft" launch of our new web page either tomorrow or next Monday. He added that Victoria Moore has been very creative in updating the look and usability of the web page for the District and it should be much easier for visitors to find what they are looking for. He explained that all our future correspondence and publications will encourage people to visit our web page in order to provide visitors with a more comprehensive understanding of what is available to them, who we are and what we do, as well as easier access to other important related information. Mr. Heule reported that he and President Murphy and Director Suhay will be meeting Walter Yep in Washington DC March 23, 24 and 25th to lobby for our piece of the ACOE funding pie.

DIRECTOR COMMENTS

Director Suhay said he was happy to be back and thanked the Directors and Staff for their support while he was off on medical leave.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:44 P.M.

NEXT MEETING

Open Session at 1:00 P.M.
Thursday, March 19, 2009
Big Bear Municipal Water District
40524 Lakeview Drive, Big Bear Lake, CA

A handwritten signature in cursive script, reading "Vicki Sheppard", is written over a horizontal line.

Vicki Sheppard
Secretary to the Board
Big Bear Municipal Water District

(SEAL)